



236 Third Street
Greenport NY
11944

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MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD JR.
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

VILLAGE
ADMINISTRATOR
PAUL J. PALLAS
Ext. 219

CLERK
SYLVIA LAZZARI PIRILLO,
RMC
Ext. 206

INTERIM TREASURER
ROBERT BRANDT
Ext. 217

COMMUNITY
DEVELOPMENT DIRECTOR
DAVID ABATELLI
Ext. 209

March 24, 2014 at 6:00 PM
Board of Trustees—Regular Meeting
Third Street
Firehouse
Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

- Helen Arlene Rutkowski
- Jack B. Pollack
- Isaac Israel
- William D. (Denny) Pembroke
- Fred J. Rempe
- Carolee Celatka Taylor

ANNOUNCEMENTS

- The 2014 Annual Organizational Meeting will be held on April 3rd at 6:00 p.m. at the Old Schoolhouse.
- The Tentative 2014/2015 Budget Hearing will be held on April 7th at 5:00 p.m. at the Old Schoolhouse.
- The Village of Greenport has earned a "Tree City" designation for the tenth year.
- Thank you to Chief Wayde Manwaring for his time and efforts during his volunteer service to our community.

PUBLIC INTEREST / COMMUNITY EVENTS

- Please take time to ensure that the batteries in your smoke detectors, and the detectors themselves, are in proper working order.
- The first brush pick-up of the season will be on April 15th.

LIQUOR LICENSE APPLICATIONS

- New application from Brix and Rye, 308A Main Street
- New application from 1943, 308C Main Street

PUBLIC HEARINGS – None

PUBLIC TO ADDRESS THE BOARD

PRESENTATION – None

BOARD DISCUSSION – None

REGULAR AGENDA

CALL TO ORDER

RESOLUTIONS

RESOLUTION # 03-2014-1

RESOLUTION adopting the March 2014 agenda as printed.

RESOLUTION # 03-2014-2

RESOLUTION accepting the monthly reports of the Greenport Fire Department, Village Clerk, Village Treasurer, Village Administrator, Director of Utilities, Village Attorney, Mayor and Board of Trustees.

RESOLUTION # 03-2014-3

RESOLUTION ratifying the following, as approved at the work session meeting of the Village of Greenport Board of Trustees held on March 17, 2014:

"RESOLUTION authorizing the East End Seaport Maritime Museum Association to proceed with the replacement of their heating and cooling system in the amount of under \$ 10,000; allowing them to proceed immediately, working with our Treasurer's Department to assure they're within our procurement policy."

UTILITIES

RESOLUTION # 03-2014-4

RESOLUTION authorizing the execution of a Letter of Commitment by the Village of Greenport as part of the Storm Mitigation Loan Program Application through the NYS EFC as prepared by Cashin Associates for the Village of Greenport.

RESOLUTION # 03-2014-5

RESOLUTION authorizing the attendance of Village Administrator Pallas and Power Plant Supervisor Fogarty at the New York Association of Public Power Annual Conference from April 8, 2014 through April 10, 2014, at a cost not to exceed \$ 1,250.00 plus all applicable travel expenses, to be expensed from line item # E.0781.100 (Executive Department.)

INTERIM TREASURER

RESOLUTION # 03-2014-6

RESOLUTION authorizing Interim Treasurer Brandt to perform the attached budget amendment in the total amount of \$ 19,000.00, to amend the Fiscal Year 2013/2014 budget to cover an increase in appropriations for bond counsel in the General, Electric and Recreation funds, per Budget Adjustment Form # 1022.

RESOLUTION # 03-2014-7

RESOLUTION authorizing Interim Treasurer Brandt to perform the attached budget amendment in the total amount of \$ 24,814.00, to amend the Fiscal Year 2013/2014 budget to cover an increase in appropriations for E.1320.400 (Auditor Expense) in the Electric fund, as per Budget Adjustment Form # 1023.

RESOLUTION # 03-2014-8

RESOLUTION authorizing Interim Treasurer Brandt to perform the attached budget amendment in the total amount of \$ 62,740.46, to amend the Fiscal Year 2013/2014 budget to cover an increase in appropriations for A.3410.461 (Fire Apparatus Replacement Account) as per Budget Adjustment Form # 1024.

RESOLUTION # 03-2014-9

RESOLUTION authorizing Interim Treasurer Brandt to perform the attached budget transfer to decrease appropriations by \$ 12,000.00 for account F.8320.200 (Meters, Tools & Miscellaneous Equipment) and to decrease appropriations by \$ 200.00 for account F.8310.414 (Miscellaneous General Expense), and increase appropriations by \$ 12,000.00 for account F.8310.202 (Water Main Extension) and increase appropriations by \$ 200.00 in F.0131.100 (Materials & Supplies), as per Budget Adjustment Form # 1025.

RESOLUTION # 03-2014-10

RESOLUTION authorizing Interim Treasurer Brandt to perform the attached budget transfer to decrease appropriations by \$ 16,500.00 for account G.9710.600 (Bond), and increase appropriations by \$16,500.00 for account G.8130.201 (Equipment Secondary Treatment), as per Budget Adjustment Form # 1026.

RESOLUTION # 03-2014-11

RESOLUTION authorizing Interim Treasurer Brandt to perform the attached budget transfer to decrease appropriations by \$ 4,800.00 from account R.7312.100 (Carousel Labor), and increase appropriations by \$ 4,800.00 to account R.7311.400 (Ice Rink Expense); and to decrease appropriations by \$ 9,000.00 from account R.7312.400 (Carousel Expense), and to increase appropriations by \$3,000.00 to account R.7110.400 (Parks Expense) and to increase appropriations by \$ 6,000.00 to account R.7120.100 (Recreation Center); as per Budget Adjustment Form # 1027.

RESOLUTION # 03-2014-12

RESOLUTION authorizing Interim Treasurer Brandt to perform the attached budget transfer to decrease appropriations by \$ 5,000.00 for account A.3410.200 (Fire Department Equipment) and by \$ 5,000.00 for account A.3410.412 (Fire Repair and Maintenance - Buildings), and increase appropriations by \$ 10,000.00 for account A.3410.404 (Fire Fuel Oil), as per Budget Adjustment Form # 1028.

RESOLUTION # 03-2014-13

RESOLUTION authorizing Interim Treasurer Brandt to perform the attached budget transfer to decrease appropriations by \$ 1,000.00 for account A.3410.200 (Fire Department Equipment) and increase appropriations by \$ 1,000.00 for account A.3410.450 (Fire Miscellaneous Expense), as per Budget Adjustment Form # 1029.

RESOLUTION # 03-2014-14

RESOLUTION authorizing Interim Treasurer Brandt to sign and execute the attached contract between the Village of Greenport and Munistat Services, Inc. for the preparation and filing of the Annual Information Statement as required by the Security and Exchange Commission, at a cost of \$ 3,500.00; to be expensed proportionately from the General, Electric, Water, Sewer and Recreation funds, all from the 1325.433 (Bond Counsel Financial Advisor) accounts.

RESOLUTION # 03-2014-15

RESOLUTION appointing Stephen Gaffga as Village Deputy Treasurer under the existing management contract at an annual salary of \$ 41,600.00; effective April 4, 2014.

RESOLUTION # 03-2014-16

RESOLUTION authorizing Interim Treasurer Brandt to begin the process of selecting an account clerk from the current Suffolk County Civil Service eligibles list, to fill the position that will be vacated in the Treasurer's Office beginning April 4, 2014.

VILLAGE CLERK**RESOLUTION # 03-2014-17**

RESOLUTION ratifying the independent contractor agreement between the Village of Greenport and Timothy McDonald at a cost of \$ 10.00 per hour, to expire on December 31, 2014.

RESOLUTION # 03-2014-18

RESOLUTION approving the Public Assembly Permit Application as submitted by Peconic Public Broadcasting for the use of Mitchell Park for the annual art show, from 11:00 a.m. through 6 p.m. on June 22, 2014.

RESOLUTION # 03-2014-19

RESOLUTION authorizing Mayor Nyce to sign the Acceptance of Name Change document dated January 31, 2014 from "H2M architects + engineers", advising the change of name from Holzmacher, McLendon & Murrell, P.C. to "H2M architects + engineers".

RESOLUTION # 03-2014-20

RESOLUTION accepting the resignation of John W. Naylor, Jr. as the Village of Greenport Utilities District Superintendent, effective at the close of business on February 28, 2014.

RESOLUTION # 03-2014-21

RESOLUTION authorizing the Village of Greenport to abolish the position of Utilities District Superintendent for the Village of Greenport, per the current Suffolk County Civil Service job title list.

RESOLUTION # 03-2014-22

RESOLUTION approving the Public Assembly Permit Application as submitted by Tina Basilice for the use of a portion of Mitchell Park for a wedding ceremony, from 2:30 p.m. through 4:00 p.m. on August 9, 2014.

RESOLUTION # 03-2014-23

RESOLUTION approving the request of Peconic Landing to hang a banner (for the annual May Mile event) on Front Street, at a location to be determined by the Village of Greenport, from April 29, 2014 through May 12, 2014.

RESOLUTION # 03-2014-24

RESOLUTION approving the Public Assembly Permit Application as submitted by Lamb's Chapel for the use of Mitchell Park for an Outreach to Community event, from 3:00 p.m. through 10:00 p.m. on July 17, 2014.

RESOLUTION # 03-2014-25

RESOLUTION approving the Public Assembly Permit Application as submitted by East End Seaport Museum and Maritime Foundation for the use of the Polo Grounds at Moores Lane for a carnival fundraiser, from 6 p.m. through 11 p.m. from August 28, 2014 through August 31, 2014.

RESOLUTION # 03-2014-26

RESOLUTION accepting the report of the Greenport Fire Department for member year-end points for the calendar year 2013, for the Greenport Fire Department Length of Service Awards Program.

RESOLUTION # 03-2014-27

RESOLUTION rejecting all bids as received for the Request for Proposals for Security Systems at Greenport Village Hall, and various satellite locations throughout the Village of Greenport, per the bid opening on February 10, 2014; and directing Clerk Pirillo to re-notice the Request for Proposals for Security Systems.

RESOLUTION # 03-2014-28

RESOLUTION authorizing the attendance of Clerk Pirillo and Interim Treasurer Brandt at the New York State Committee on Open Government Informational Forum at Hofstra University on March 26, 2014 with all applicable travel expenses to be reimbursed accordingly, and noting that there is no fee for this Forum.

VILLAGE ADMINISTRATOR**RESOLUTION # 03-2014-29**

RESOLUTION authorizing the appointment of the following to the Project Advisory Committee for the Bulkhead Feasibility Study:

- Village Administrator
- Marina/Harbor Manager
- David Corwin
- Michael Acebo
- John Saladino
- Village Trustee David Murray, and
- Representatives from the NYS DEC and the Army Corps of Engineers.

RESOLUTION # 03-2014-30

RESOLUTION approving the request of the Floyd Memorial Library, in conjunction with the Village of Greenport Summer Camp Program, for the gratis use of the Carousel on Monday, July 21, 2014 beginning at 10:00 a.m. for the annual Summer Reading Program.

RESOLUTION # 03-2014-31

RESOLUTION approving the increase of daily tent rates at the McCann Campground as follows: from \$25 to \$30 per day, and from \$30 to \$40 per day on Holiday and Maritime weekends.

MAYOR AND VILLAGE BOARD OF TRUSTEES**RESOLUTION # 03-2014-32**

RESOLUTION authorizing the Village of Greenport to enter into an agreement with the Fireboat Firefighter Museum, to rent space at the Village of Greenport Railroad Dock to the Fireboat Firefighter Museum, on a month-to-month basis, at a rate of \$ 200.00 per month.

VOUCHER SUMMARY**RESOLUTION # 03-2014-33**

RESOLUTION approving all checks per the Voucher Summary Report dated March 20, 2014, in the total amount of \$ 417,249.76 consisting of:

- All regular checks in the amount of \$ 374,449.61, and
- All prepaid checks (including wire transfers) in the amount of \$ 42,800.15.

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2014 Period: 3 Trans Type: B2 - Amend Status: Batch
 Trans No: 1022 Trans Date: 03/25/2014 User Ref: ROBERT
 Requested: R. BRANDT Approved: Created by: ROBERT 02/28/2014
 Description: AMEND BUDGET TO COVER INCREASE IN APPROPRIATIONS FOR ACCOUNTS
 A.1325.433, E.1325.433 & R.1325.433, BOND COUNSEL FOR THE GENERAL,
 ELECTRIC AND RECREATION FUNDS Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
A.1325.433	BOND COUNSEL/ FINANCIAL ADVISOR	380.00
A.5990	APPROPRIATED FUND BALANCE	380.00
E.1325.433	BOND COUNSEL/ FINANCIAL ADVISOR	7,980.00
E.5990	APPROPRIATED FUND BALANCE	7,980.00
R.1325.433	BOND COUNSEL/ FINANCIAL ADVISOR	1,140.00
R.5990	APPROPRIATED FUND BALANCE	1,140.00
Total Amount:		19,000.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2014 Period: 3 Trans Type: B2 - Amend Status: Batch
 Trans No: 1023 Trans Date: 03/25/2014 User Ref: ROBERT
 Requested: Approved: Created by: ROBERT 02/28/2014
 Description: AMEND BUDGET TO COVER INCREASE AQPPROPRIATIONS IN E.1320.400,
 AUDITOR EXPENSE, IN THE ELECTRIC FUND Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
E.1320.400	AUDITOR EXPENSE..	12,407.00
E.5990	APPROPRIATED FUND BALANCE	12,407.00
Total Amount:		<u>24,814.00</u>

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2014 Period: 3 Trans Type: B2 - Amend Status: Batch
Trans No: 1024 Trans Date: 03/25/2014 User Ref: ROBERT
Requested: R. BRANDT Approved: Created by: ROBERT 03/03/2014
Description: TO INCREASE APPROPRIATIONS FOR FIRE APPARATUS EXPENSE

Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
A.3410.461	FIRE.APPARATUS REPL. ACCOUNT..	31,370.23
A.5990	APPROPRIATED FUND BALANCE	31,370.23
	Total Amount:	<u>62,740.46</u>

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2014 Period: 3 Trans Type: B1 - Transfer Status: Batch
 Trans No: 1025 Trans Date: 03/25/2014 User Ref: ROBERT
 Requested: P. MANWARING Approved: Created by: ROBERT 03/10/2014

Description: TO INCREASE APPROPRIATIONS IN F.8310.202 & F.0131.100 FOR NEW WATER MAIN EXTENSION, AND DECREASE APPROPRIATIONS IN F.8320.201& F.8310.414
 Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
F.8310.202	WATER MAIN EXTENSION	12,000.00
F.8320.201	METERS, TOOLS & MISC EQUIP..	-12,000.00
F.0131.100	MATERIALS & SUPPLIES.	200.00
F.8310.414	MISC GENERAL EXPENSE..	-200.00
Total Amount:		0.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2014 Period: 3 Trans Type: B1 - Transfer Status: Batch
Trans No: 1026 Trans Date: 03/25/2014 User Ref: ROBERT
Requested: R. DUNBAR Approved: Created by: ROBERT 03/10/2014
Description: TO INCREASE APPROPRIATIONS IN G.8130.201 FOR MISC REPAIRS, Account # Order: No
DECREASING APPROPRIATIONS IN G.9710.600 Print Parent Account: No

Account No.	Account Description	Amount
G.9710.600	BOND..	-16,500.00
G.8130.201	EQUIPMENT / SECONDARY TREATMENT..	16,500.00
	Total Amount:	<u>0.00</u>

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2014 Period: 3 Trans Type: B1 - Transfer Status: Batch
Trans No: 1027 Trans Date: 03/11/2014 User Ref: ROBERT
Requested: D. ABATELLI Approved: Created by: ROBERT 03/11/2014
Description: TO INCREASE APPROPRIATIONS IN R.7110.400, R.7120.100 AND R.7311.400, Account # Order: No
 AND TO DECREASE APPROPRIATIONS IN R.7312.400 AND R.7312.100 Print Parent Account: No

Account No.	Account Description	Amount
R.7110.400	PARKS..	3,000.00
R.7120.100	RECREATION CENTER..	6,000.00
R.7311.400	ICE RINK.EXPENSE..	4,800.00
R.7312.400	CAROUSEL.EXPENSE..	-9,000.00
R.7312.100	CAROUSEL.LABOR..	-4,800.00
Total Amount:		<u>0.00</u>

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2014 Period: 3 Trans Type: B1 - Transfer Status: Batch
 Trans No: 1028 Trans Date: 03/25/2014 User Ref: ROBERT
 Requested: W. MANWARING Approved: Created by: ROBERT 03/13/2014
 Description: INCREASE APPROPRIATIONS IN A.3410.404 BY \$ 10,000.00, AND DECREASE
 APPROPRIATIONS IN A.3410.200 BY \$ 5,000.00, AND A.3410.412 BY \$ 5,000.00
 Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
A.3410.200	FIRE DEPT.EQUIPMENT	-5,000.00
A.3410.412	FIRE.REPAIR & MAINT - BUILD..	-5,000.00
A.3410.404	FIRE.FUEL OIL..	10,000.00
Total Amount:		<u>0.00</u>

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2014 Period: 3 Trans Type: B1 - Transfer Status: Batch
 Trans No: 1029 Trans Date: 03/25/2014 User Ref: ROBERT
 Requested: W. MANWARING Approved: Created by: ROBERT 03/14/2014
 Description: TO INCREASE APPROPRIATIONS IN A..3410.450 BY \$ 1,000.00, AND DECREASE Account # Order: No
 APPROPRIATIONS IN A.3410.200 \$ 1,000.00 Print Parent Account: No

Account No.	Account Description	Amount
A.3410.200	FIRE DEPT.EQUIPMENT	-1,000.00
A.3410.450	FIRE.MISC EXPENSE..	1,000.00
Total Amount:		<u>0.00</u>